

**PATRICK HENRY COMMUNITY COLLEGE
FINANCIAL AID
645 PATRIOT AVE, MARTINSVILLE VA 24112**

Parent(s) 2017 IRS Income Tax Return Filing Status Verification

Your student's financial aid application was selected by the U.S. Department of Education to undergo a process called verification. You indicated on your student's financial aid application that you did not or will not file a 2017 IRS Income Tax Return.

You and your spouse, if you are married, must complete this form. You and your student must sign and submit this form. The form must be submitted to the Financial Aid Office to continue the review process and determine your eligibility for federal student aid.

A. Student Information

Student's Name (Last, First, M.I.) _____

Student ID - *REQUIRED* _____

B. Parent(s) 2017 IRS Income Tax Return Filing Status

Select ONE option from the three provided below if you are the parent whose information was provided on your student's financial aid application. If you are married, or remarried, you must enter information for your spouse below.

Parent Name: _____
(First, Middle Initial, Last)

- I earned income in 2017 but did not file, nor was I required to file, an income tax return. I have listed my sources of income and amounts below. *If additional space was needed I have attached an additional sheet with the required information. My student's name and student ID has been placed at the top of the additional sheet.*

Income Source/Employer Name	Amount Earned in 2017
<i>Example: Dan's Autobody</i>	<i>\$2500.00</i>

- I have been granted a 2017 income tax filing extension. As required:
- I have attached a copy of the extension granted by the U.S. Internal Revenue Service (IRS);
 - I have attached a copy of a completed IRS Form 4868;
 - I have listed my sources of income in the box below; and
 - If I am self-employed, I have attached a signed statement estimating my 2017 AGI and taxes paid.
- If additional space was needed I have attached an additional sheet with the required information. My student's name and student ID has been placed at the top of the additional sheet.*

Income Source/Employer Name	Amount Earned in 2017
<i>Example: Dan's Autobody</i>	<i>\$2500.00</i>

- I was not employed in 2017 and earned no income from work.

- The Department of Education requires that an IRS letter of non-filing be provided if you are not required to file taxes. If you have attempted to obtain a Letter of Non-Filing from the IRS for the 2017 tax year by phone or 4506T form but were unsuccessful, your signature is required below.

Parent Signature

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Spouse Name (if Parent is married): _____
(First, Middle Initial, Last)

- I earned income in 2017 but did not file, nor was I required to file, an income tax return. I have listed my sources of income and amounts below. *If additional space was needed I have attached an additional sheet with the required information. My student's name and student ID has been placed at the top of the additional sheet.*

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Parent Signature

C. Certification and Signatures

Each person signing below certifies that all the information reported on this worksheet is complete, correct, and any additional information is attached. The student and one parent **MUST** sign and date this section.

WARNING: If you purposely give false or misleading information on this worksheet you may be fined, sentenced to jail, or both.

Student's Signature

Date

Parent Signature

Date