PATRICK HENRY COMMUNITY COLLEGE
ACADEMIC RENEWAL PETITION FORM

___________________________________________            ________________________________________________
first name, middle initial, last name         Empl ID number

___________________________________________    ________________________________________________
street address            former name

___________________________________________            _________________________________________________
city, state, zip code                                  telephone number

I believe that I meet the following eligibility requirements for “Academic Renewal” and hereby petition to have my cumulative
grade point average (GPA) adjusted accordingly:

1) I have been separated from the college for at least 5 years from
   ___________________________ to ___________________________, and
   term/year                  term/year

2) I have earned (at least) a 2.5 grade point average in all courses attempted through the term in which I completed the
   first twelve credits after re-enrolling from my 5-year separation. (This calculation and credit total does NOT include
   courses with grades of “S”, “P”, “U”, or “R”).

I understand that in receiving an Academic Renewal adjustment to my cumulative GPA:

   _ an Academic Renewal adjustment may be granted only one time;
   _ once granted by the college, Academic Renewal cannot be revoked;
   _ although my cumulative GPA will be adjusted in future terms, all of my previously earned grades will still be shown on my
     permanent record;
   _ any course credit with a grade of “D” earned during the Academic Renewal adjustment period will not count toward future
     graduation requirements;
   _ an “Academic Renewal” notation will be made on my permanent record;
   _ the granting of Academic Renewal does not affect any previous academic, financial, or administrative determination made
     by the college; and
   _ other institutions/agencies may not utilize this policy in evaluating my record.

_________________________________            _________________________________
student signature             date

Please return this completed form in its entirety to the Admissions and Records Office.

OFFICE USE ONLY

Date received ___________    Petition Approved ___________    Petition Denied ___________

Reason(s) for denial:
   _____ cumulative GPA below 2.5 for the adjustment period.
   _____ fewer than 12 credits completed.
   _____ not enrolled beginning on or after Summer 1994.
   _____ separation from PHCC less than 60 months.
   _____ academic renewal previously granted.
   _____ other: ___________________________________________

Entered ________
Initial ________
Date ________

Reason(s) for denial:

Reason(s) for denial:

Reason(s) for denial:

Reason(s) for denial:

Reason(s) for denial:

Copies: A&R - original;  Student - second copy